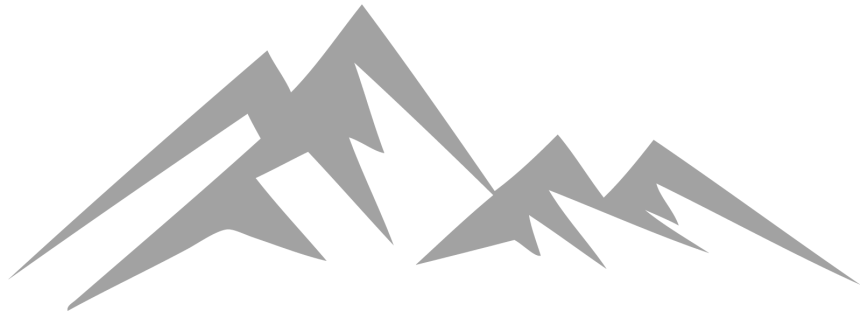




The Intermountain Affiliate NRHH Policy Book

UPDATED

November 1, 2024

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Article I.

NRHH Values Statement

NRHH is a leadership-based honorary comprised of exemplary residential students who value recognition and service.

Article II.

Vision Statement

NRHH seeks to inspire and engage a lifelong commitment to the values of recognition and service in ever-changing university environments while fostering inclusion in their communities and practices.

Article III.

Mission Statement

As an honorary, NRHH unites campus leaders who dedicate themselves to recognizing and serving inclusive communities.

Article IV.

Unification Statement

NACURH is comprised of individuals from a variety of backgrounds and experiences, in recognition therein, NACURH strives to be inclusive of all of its members. As such, NACURH represents a truly diverse population in which individual differences are accepted and celebrated. Ultimately, we strive for an appreciation, understanding, and acceptance of the diversity in all of our members.

Article V.

Purpose & Relevancy Statement

The Intermountain Affiliate of College and University Residence Halls National Residence Hall Honorary Policy Book, hereinafter referred to as the IACURH NRHH Policy Book, shall define

additional NRHH operating procedures, awards, and duties not specifically defined within the IACURH Governing Documents, IACURH Bylaws, IACURH Policy Book, NACURH, Inc. Governing Documents, or the NACURH NRHH Governing Documents. Only matters specifically pertaining to NRHH may be legislated in this policy book.

Article VI.

Equity Statement

NACURH is an international organization comprised of member schools that vary in demographic makeup, structure, size, abilities, characteristics, identities, beliefs, and affiliations. NACURH is committed to equitable representation and decision-making in all practices and procedures including, but not limited to, conference hosting, awards and recognition, leadership development and officer roles, resources, communication, and provision of services. To this aim, NACURH and its representatives will protect individuals and institutions from undue bias and influence stemming from circumstances that are removed from the direct control of our student members. This includes, but is not limited to, policies established by the students' institution and housing department, and laws established by governmental entities with relevant jurisdiction. While acknowledging and appreciating the diversity of affiliated institutions, NACURH recognizes that there are relevant impacts on individual and institutional experiences in the organization that are of substantial and material significance. To this end, NACURH shall

intentionally consider these impacts with integrity and with the best interests of affiliated member institutions in mind.

Article VII.

Indigenous Land Acknowledgement

IACURH recognizes that the geographic land upon which our member institutions are built belongs to indigenous peoples and tribes. We extend our deepest respect and appreciation to these peoples, many of whom were displaced and experience the effects of colonialism, which attempts to erase their culture and labor. We acknowledge that our institutions contribute towards this tragedy. We encourage each of our member institutions to intentionally research and acknowledge the specific indigenous peoples who are the past, present, and future stewards of the land that they walk upon everyday, and that they publicly respect and acknowledge these peoples on a continual basis. Beyond this, we hope that they accompany this acknowledgement with tangible support and authentic relationships with these peoples.

Title 2

IACURH Colors & Logos

Article I. Regional Identity

Article II. NRHH Identity

Article I.

Regional Identity

Section 1.

Intermountain Affiliate Colors

1. Maroon & Grey shall be the official colors of the Intermountain Affiliate.
2. These colors shall be defined by the following specifications:
 - a. Maroon | R: 128, G: 0, B: 0
 - b. Grey | R: 163, G: 163, B: 163

Section 2.

Intermountain Affiliate Mascot

1. The official mascot of the IACURH region shall be a stegosaurus, while the official name shall be "Summit the Stegosaurus."

Section 3.

Intermountain Affiliate Logo

1. The official logo of the Intermountain Affiliate shall be the logo on the front of the governing document, established November 2008.
2. This logo represents the Intermountain Affiliate, its mission, its policies, and its values to use accordingly by its member schools and affiliates.

Article II.

NRHH Identity

Section 1.

NRHH Colors

1. The colors of the honorary, as defined in Article II of the NRHH Policy Book, are blue and white.
 - a. The blue symbolizes loyalty: loyalty to purpose and idea.

- b. The white signifies a blank page: a page on which a student writes the successes and experiences that fill their days in the residence halls.

Section 2.

NRHH Symbolism

1. The Links

- a. The first link of the chain represents caring. Leaders are people who care. They are concerned about themselves and others, and are committed to making things better.
- b. The second link signifies dedication. Part of a leader's commitment is the dedication to a cause, which they display. Dedication is an important part of the involvement required to be truly effective.
- c. The third link represents participation. True leaders participate fully in their academic pursuits, their friendships, their activities, and their lives. Leaders don't sit on the sidelines, but are competent team players.
- d. Together the unbroken chain symbolizes the membership of NRHH. As leaders we are interconnected as caring and dedicated participants in the community of your university.

2. The Diamond

- a. The diamond surrounding the letters of the organization and the three interconnected links, the chain of leadership, form the logo of the honorary.

- b. The diamond, the world's most precious gem, signifies the value and beauty one finds in the residence halls experience.

Title 3

Bylaws

- Article I. *Official Name*
- Article II. *Purpose*
- Article III. *Membership*
- Article IV. *Officers*
- Article V. *Executive Qualifications & Duties*
- Article VI. *Election of Officers*
- Article VII. *Recall of Officers*
- Article VIII. *Committees*
- Article IX. *Annual Regional Leadership Conference*
- Article X. *Finances*
- Article XI. *NRHH Business*
- Article XII. *Parliamentary Procedure*
- Article XIII. *Amendment*
- Article XIV. *Enactment*
- Article XV. *Unification Statement*

Article I.

Official Name

The name of this organization shall be the Intermountain Affiliate of College and University Residence Halls (IACURH) and shall be an affiliate of the National Association of College and University Residence Halls, Inc. (NACURH). NACURH bylaws shall take precedence over these regional bylaws.

Article II.

Purpose

The purpose of IACURH shall be to enhance communication, to train and develop residence hall student leaders, and to create programming in conjunction with the member schools of NACURH and IACURH.

Article III.

Membership

Section 1.

Qualifications for Membership

1. . Any college or residence hall as defined by NACURH, Inc. may become a member of the Intermountain Affiliate.

Section 2.

Membership Dues

1. . Dues shall be paid by the beginning of the annual Regional Business Conference. Forgoing payment shall result in a denial of voting privileges until payment is made.

Section 3.

Voting Members

1. Voting members of IACURH shall be those schools in good standing with IACURH. Each voting member shall have one vote in all

business transactions of the region requiring a vote.

Article IV.

Officers

Section 1.

The Regional Board of Directors

The Regional Board of Directors (RBD) shall consist of the Director, ADAF, ADNRRH, , Regional Advisor, Regional NRHH Advisor, the Coordinating Officers, and the sole IACURH Regional Leadership Conference (RLC) and IACURH Regional Business Conference Chairperson(s), and any other appointed positions as selected by the RBD.

Section 2.

The Regional Boardroom Representatives (RBR)

The RBR shall consist of the NCC, RHA President, and NRHH President, or select representative of the IACURH Member Schools.

Article V.

Executive Qualifications & Duties

Section 1.

The Regional Board of Directors

1. The members of the IACURH Regional Board of Directors shall be in attendance at an IACURH affiliated school in good standing upon bidding for their position. They shall remain residents of residence halls at their member schools during their term of office unless they receive approval from the

directorship and (RBR) to leave the region for graduate school.

2. The members of the IACURH Regional Board of Directors shall attend an IACURH member school for the full length of their term, excluding summer internships, official school breaks, and special permission from the Director and NACURH Executives
3. The Regional Director & Associate Directors must have attended an IACURH Regional Business Conference prior to their term in office begins.
4. The members of the IACURH Regional Board of Directors shall be accountable to the member schools of IACURH.
5. The members of the Regional Board of Directors shall follow all policies as defined in the IACURH Policy Book.
6. Every Member of the Regional Board of Directors shall either chair or co-chair a regional task force or committee during their term.
7. Shall support the NACURH-Level Leadership training and transition experience for incoming regional leadership members, respectively.
8. Shall develop regional training and transition experiences that are connected with and supplemental to the NACURH-level leadership training and transition experience.

Section 2.

Duties of the Regional Director

1. Preside over all regional business meetings.

2. Represent IACURH at all proceedings of the NACURH Board of Directors in cooperation with the Associate Director for Administration and Finance.
3. The Regional Director shall oversee the development of the Leadership Advancement Society of IACURH and maintain a list of all inductees.
4. Be authorized as a signatory for all authorized expenditures in concurrence with the Associate Director for Administration and Finance, Regional Advisor, and Regional NRHH Advisor.
5. The Director is responsible for the release of the Regional Summit Reports within 30 days of each respective summit.

Section 3.

Duties of the Associate Director for Administration and Finance (ADAF)

1. Keep minutes of all business meetings and distribute them within 45 days of the conference, or else the school hosting the ADAF will not be in good standing until such time as the minutes are distributed.
2. The ADAF shall maintain accurate financial records and publish regional financial reports on a monthly basis.
3. The ADAF shall maintain all regional documents, including mailing lists, and keep them current.
4. Be authorized as a signatory for all authorized expenditures in concurrence with the Regional Director, Regional Advisor, and Regional NRHH Advisor.

5. The ADAF shall assist the Director in representing the IACURH region at all proceedings of the NACURH Board of Directors.
6. The ADAF shall oversee the financial development and allocations of the Leadership Advancement Society of IACURH funds.

Section 4.

Duties of the Associate Director for NRHH (ADNRHH)

1. The ADNRHH shall serve as both the NRHH regional recruiter and OTM selection coordinator and shall attend the NACURH Semi Annual Business Conference.
2. The ADNRHH shall coordinate the regional awards process as defined in the IACURH Policy Book
3. The ADNRHH shall oversee the purchasing and ordering of the Leadership Advancement Society of IACURH induction plaques.
4. The ADNRHH shall chair all regional NRHH Business as prescribed in the NRHH Policy Book.

Section 5.

Duties of the Coordinating Officers (COs)

1. Four Three (43) Coordinating Officers shall be assigned to the specific areas of: NCC Training and Development, Presidential Relations and RHA Development, Service and NRHH, and Marketing and Technology. Presidential Relations and RHA Development, NCC Training and Development, and Publications and Technology.

2. The Coordinating Officer Candidates shall have attended at least one business meeting at an IACURH Regional Leadership Conference, Regional Business Conference, or Virtual Business Meeting
 - a. This requirement can be waived for COMT candidates that are unable to attend a business meeting with the approval of the current COMT, the Regional Director, and the Regional Advisor. This change will not be held against candidates as it falls under the NACURH Equity Statement.
3. The Coordinating Officer shall maintain continual contact with and serve as a regional resource to all IACURH member schools.
4. The administrative duties of the Coordinating Officers shall be paid for by the IACURH Region, which can include copying, faxing, mailing and telephone costs.
5. Shall participate in the First-Time Delegate Scholarship selection process.
6. Additional Coordinating Officer duties and roles are found in NACURH Ruling documents.
7. Be in attendance at a NACURH affiliated school in good standing and shall remain residents of residence halls at their member schools during their term of office as prescribed by the NACURH bylaws.

Section 6.

Duties of the Regional Advisor

1. The Regional Advisor shall have at least two (2) years of full-time professional housing

experience at the time of bidding and be employed at a member school in good standing.

2. Serve as the Regional Advisor-Elect from the date of their election until one day after the NACURH Annual Conference, which follows the election.
3. Shall commit to serve a term of two years from the day of the NACURH conference following their election, until the last day of the NACURH conference two years later, with the option of re-bidding.
4. Shall be responsible, in conjunction with the Director, ADAF and Regional NRHH Advisor Directorship, for the financial management of the region.
5. Shall, with the concurrence of the Associate Director for Administration and Finance, be authorized as signatory for all bills paid as necessary along with the Regional NRHH Advisor and Director.
6. Shall aid in the development of resources for regional campus advisors and Advisor Resource Training (ART) the Leadership Advancement Society of IACURH inductees with the Regional NRHH Advisor.
7. Shall oversee the First-Time Delegate Scholarship application and selection process in conjunction with the Coordinating Officers and the Regional NRHH Advisor.
8. Shall be selected in off years for the Regional NRHH Advisor selection.

Section 7.

Duties of the Regional NRHH Advisor

1. Must have been previously inducted into NRHH (includes honorary membership) and/or have served as an NRHH chapter advisor.
2. The IACURH Regional NRHH Advisor shall have at least two (2) years of full-time professional housing experience at the time of bidding and be employed at a member school in good standing.
3. Serve as the Regional NRHH Advisor -Elect from the date of their election until one day after the NACURH Annual Conference, which follows the election.
4. Shall provide direct support to the ADNRRH and NRHH chapter advisors.
5. Shall commit to serve a term of two years from the day of the NACURH conference following their election, until the last day of the NACURH conference two years later, with the option of rebidding.
6. Shall aid in the development of resources for the Leadership Advancement Society of IACURH inductees with the Regional Advisor.
7. Shall oversee the First-Time Delegate Scholarship application and selection process in conjunction with the Coordinating Officers and Regional Advisor.
8. Shall be elected in off years for the regional advisor election.
9. Be authorized as a signatory for all authorized expenditures in concurrence with the Regional Director, Associate Director for

Administration and Finance, and the Regional Advisor.

Section 8.

Duties of the Conference Chairperson(s)

1. Shall be in attendance at a NACURH affiliated school in good standing and shall remain residents of residence halls at their member schools during their term of office as prescribed by the NACURH bylaws.
2. Shall be responsible to the Directorship for the coordination, planning, and administration of the annual Regional Leadership Conference (RLC) or Regional Business Conference (RBC).
3. Shall allocate and dispense funds as needed to prepare for the conference with the prior approval of the Director and ADAF Directorship and under the supervision of the regional conference advisor.
4. Shall be recognized as an Ex-Officio member of the Regional Executive Board of Directors.

Section 9.

Duties of the NACURH National Communication Coordinators

1. Shall be responsible for all communication between their school and the Regional Board of Directors (RBD), Directorship, the NACURH Corporate Office/Information Center, the NACURH Executive Committee, Services and Recognition Office, the Executive Board, the Committee Chairs, and NACURH and regional member schools.
2. Shall act as delegation chairperson and fulfill registration requirements and coordinate

responsibilities for their school's delegation at all conferences.

3. Shall attend all business meetings at IACURH and NACURH conferences on behalf of their school. The NCC may appoint a designee to vote in their absence.
4. Shall be responsible for maintaining their school's good standing status through submitting the yearly NACURH affiliation Information Center report(s), membership dues, and registration form.

Section 10.

Duties of the IACURH ART Coordinator

1. The regional ART Coordinator shall have completed the ART program and be eligible to present ART sessions from the current ART curriculum.
2. The ART Coordinator shall be a full-time professional at an IACURH affiliated school in good standing.

Article VI.

Election OF Officers

Section 1.

The Regional Board of Directors

1. Candidates for positions on the RBD shall run as individuals at the Regional Business Conference.

Section 2.

Officer's Oath

1. The outgoing Director shall swear in the incoming Regional Board of Directors by the following oath of office:
 - A. "I, _____ | pledge to uphold the bylaws | of the Intermountain Affiliate of

the National Association of College and University Residence Halls, Incorporated | to uphold the high standards | of citizenship and academics | which are exemplified by the august body | to fulfill all the duties that are required of me | and represent the people of this region | responsibly and conscientiously."

Section 2.

Selection of Replacements to the RBD

1. In the event of a recall or resignation of the Director, the ADAF shall temporarily assume that office. The replacement process for the Director shall be followed as outlined in election policy.
2. In the event of a resignation or impeachment of another member of the RBD, the replacement process shall be followed as outlined in election policy.

Article VII.

Recall of Officers

Section 1.

Process

1. Any member of the RBD or RBR may initiate a petition at any time for the recall of any elected officer.
2. The member initiating the recall must contact the Regional Advisor for Administration and Operations informing them of the intended officer being recalled.
3. The initiator must submit a petition of at least 2/3 of the voting membership to the RBR.

Section 2.

Recall Procedures

1. The Regional Advisor for Administration and Operations shall notify the officer who is being recalled of the petition. The Regional Advisor for Administration and Operations shall coordinate a chat among the voting members where the officer in question can respond to the motion to recall.
2. Following the chat, the Regional Advisor for Administration and Operations must send a ballot to all voting members of the RBR so that a vote of either "retention" or "recall" can be sent electronically to the Regional Advisor for Administration and Operations for tabulation.
3. A two-thirds (2/3) vote is sufficient for the recall of any officer.

Article VIII.

Committees

Regional committees may be established by the RBD. Committees shall file reports to the RBD. The membership and duration of such committees shall be determined by the RBD

Article IX.

Annual Regional Leadership Conference (RLC)

Section 1.

Process

1. Any college or university wishing to sponsor the annual Regional Leadership Conference (RLC) for the next academic year shall submit a letter of intent to bid to

the present Director at least three (3) weeks prior to the Regional Leadership Conference (RLC).

2. Only those schools meeting this deadline will be allowed to place a bid at the RLC, unless, after a vote has been taken the “No Confidence” option wins a majority. A formal conference bid presentation must be made by any school desiring to sponsor the conference.
3. The sponsoring college or university shall direct and organize the conference.
4. The Regional Leadership Conference shall be chosen by a majority vote of the schools present at the business meeting.
5. The Regional Leadership Conference shall be held in October or November.
6. The regional alcohol policy shall be as follows:
 - i. All IACURH functions shall be dry, meaning that no alcohol shall be served or consumed for the duration of the conference.
 - ii. Each host school must require all delegates to read and sign a responsibility waiver, which includes the policies and the consequences of violation of NACURH and/or host school policies. This waiver must be signed and returned to the host school in order to attend for the conference.

7. All honors and awards determined at the Regional Leadership Conference must follow IACURH awards policies.

8.

Article X.

Finances

Section 1.

Dues

1. The annual dues for NACURH members shall be determined by the NACURH Board of Directors (NBD).
2. Members of the RBD & RBR can request to see the IACURH financial records at any time.
3. The annual Regional Leadership Conference (RLC) shall operate on revenues collected at the time of registration. The amount of which is to be determined by the sponsoring school in accordance with NACURH Policy regarding breakeven points. Excess funds shall be deposited in the IACURH checking account as defined in the Policy Book.
4. The annual Regional Business Conference shall operate on revenues collected at the time of registration, the amount of which is to be determined by the sponsoring school in accordance with NACURH Policy regarding breakeven points. Excess funds shall be deposited in the IACURH checking account as defined in the Policy Book.
5. Further monetary guidelines, included in the IACURH financial policies, govern in conjunction with these bylaws.

6.

Article XI.

NRHH Business

1. All powers and duties that relate to the National Residence Hall Honorary shall be delegated to the IACURH NRHH Policy Book, in which NRHH Representatives shall have authority to amend as per their policies.
2. The IACURH Policy Book shall take precedence over the IACURH NRHH Policy Book. This means that the IACURH NRHH Policy Book cannot create discrepancies with the IACURH Policy Book.

Article XII.

Parliamentary Authority

Robert's Rules of Order, Newly Revised, unless superseded by the statute of the State of Oklahoma, shall be this organization's recommended parliamentary authority and code.

Article XIII.

Amendments

1. Amendments to the bylaws must be presented in written form to the Director of the region by any member of the RBR before a vote on the amendment can occur.
2. A two-thirds (2/3) majority of all schools in attendance is required for the adoption of the amendments. All member schools not in attendance shall be informed of any such adoption of the amendments within thirty (30) days.

3. If any amendment is passed, it becomes effective one day after its passage unless otherwise decreed within the amendment or by a special motion.
4. Any amendment passed by the NACURH Board of Directors (NBD), the NACURH NRHH Board of Directors (NNBD), or the IACURH Regional Board of Representatives (RBR) that directly impacts regional policy and regional NRHH policy is to be reflected in policy and announced in a regional memo from the Director regarding regional policy and from the ADNRRH regarding regional NRHH policy within 30 days of the proposed change.

Article XIV.

Enactment

The bylaws shall go into effect immediately upon the regional charter by the NACURH Board of Directors.

ARTICLE XV.

Unification Statement

The Intermountain Affiliate of College and University Residence Halls is a student run organization whose purpose is to provide communication, education, and leadership development opportunities for student leaders in the residence hall systems across the country and around the world. Students that comprise the membership of our organization are of different abilities, races, ethnicities, sexual orientations, religions, ages, genders, and political affiliations. As such, IACURH is a representative body of a truly multicultural population and is committed to

promoting an atmosphere that is conducive to creating an appreciation of individual differences and lifestyles. We strongly encourage member schools to build conference delegations that are representative of the diversity of the people from their individual campuses. Ultimately, we strive for an appreciation, understanding, and celebrating of diversity.

TITLE 4

NRHH Structure & Governance

Article I. NRHH Leadership

Article II. NRHH Chapters

Article III. NRHH Representatives

Article IV. NRHH Boardroom & Officers

Article V. NRHH Standing Committees

Article VI. Governance

Article I.

NRHH Leadership

Section 1.

Associate Director | NRHH (ADNRHH)

1. The IACURH ADNRHH, shall serve as the primary regional NRHH officer. The ADNRHH will abide and be subject to policies set forth in Title 4 of the IACURH Governing documents s. Additional duties may be specified by the affiliated NRHH chapters of IACURH either through legislation or this policy book.
2. Associate Director of National Residence Hall Honorary (ADNRHH) Duties:
 - a. Recruit new NRHH chapters through contact with NCCs and prospective schools.
 - b. Affiliate NRHH Chapters through collaboration with the NACURH Corporate Office.
 - c. Serve as a member of the NACURH NRHH Board (NNB) per the NRHH Policy Book.
 - i. Correspond monthly with the NACURH NRHH Board.
 - ii. Attend all meetings of the NACURH NRHH Board.
 - d. Facilitate the Regional "Of the Month" (OTM) Awards Process, including:
 - i. Solicit award nominations from member schools in the region.
 - ii. Oversee the IACURH Regional OTM Selection Committee in selecting regional winners.

- iii. Create and distribute regional “Of the Month” recognition to all OTM winners regularly.
 - iv. Submit regional nominations to the NACURH Corporate Office for NACURH OTM award selection.
 - v. Announce IACURH Regional OTM winners by no later than the 18th of each month.
- e. Oversee the selection process of all regional awards and NACURH nominees as outlined by award policies, including:
 - i. Solicit award bid intents and submissions from member schools in the region.
 - ii. Establish and communicate the bid timeline in accordance with Awards Policies.
 - iii. Update and distribute an award bidding guide by no later than September 1st as outlined in Award Policies, and distribute awards criteria prior to each conference.
 - iv. Compile, update, and distribute additional award bidding resources to member schools in the region.
- f. Update and distribute bid evaluation form(s) prior to each conference

and coordinate the submission thereof.

- g. Coordinate bid selection including:
 - i. Discussions prior to the Regional Leadership Conference for selecting Program of the Year (POY) finalists.
 - ii. Discussions for bids selected by the IACURH RBD.
 - iii. Bid sessions for bids selected by the (RBR), including bid session facilitation and vote tabulation.
- h. Prepare the presentation of awards for conference closing ceremonies, including recognition for nominees and award recipients.
- i. Coordinate efforts to prepare regional nominees for submission to the NACURH level.
- j. Work with the RBD to ensure that bids are made available to the region in accordance with bidding timelines.
- k. Ensure that any changes made to award criteria passed by the NACURH NRHH Board are reflected in regional criteria.
- l. Enforce all awards policies as outlined by award policies.
- m. Serve as a resource for award bidding for member schools in the region.

- n. Promote the NACURH Residence Hall Month (NRHM) initiative, including:
 - i. Distribute information from the NBD and NNB regarding NRHM to member schools in the region.
 - ii. Solicit and compile information from member schools regarding NRHM events for publication in the IACURH newsletter.
 - o. Assist in the development of NRHH programming at conferences.
 - p. Submit articles or other content for any NACURH publication dedicated to NRHH.
 - q. Coordinate, with the assistance of the Executive Officers, recognition at regional meetings and conferences.
 - r. Work with the ADAF to determine the number of NRHH Chapter Development Grant(s) and NRHH Delegate Scholarship(s), and the amount of each scholarship.
 - s. Work with the ADAF and Director to determine the amount for the Outstanding Advocacy Initiative Grant.
3. Additional ADNRRH Duties: The ADNRRH may call meetings of the NRHH boardroom at their discretion. The ADNRRH will also be responsible for updating and distributing the IACURH NRHH Policy Book.

Section 2.

Coordinating Officer | Recognition and NRHH (CORNRRH)

1. Coordinate with the ADNRRH to determine the role of NRHH Representatives in regards to IACURH and NACURH.
2. Shall be the primary officer over recognition within the region.
3. Shall act as a resource for NRHH Presidents in the region through hosting regular chats, facilitating and compiling monthly reports, or through other designated methods.
4. Communicate frequently with the ADNRRH in regards to regional NRHH Chapters.
5. Shall serve as the Chair of the Recognition Committee.
6. Participate in the selection of regional Scholarship(s) and Grant(s), as a member of the Selection Committee.
7. Coordinate and educate the region on recognition opportunities.
8. Assist and serve as a direct resource within NRHH Boardroom at all regional conferences.
9. Work with the RBD to select a topic for Regional Philanthropy in collaboration with the RBD. Topic should be announced to region at least 90 days prior to the Regional Leadership Conference.
10. Maintain, and ensure accessibility of the Boardroom website, related to award, election, and conference bids prior to and during the Regional Leadership

Conference and the Regional Business Conference.

11. Be responsible for managing and maintaining the IACURH Bid Vaults in conjunction with the IACURH ADNRHH.
12. Plan and coordinate the implementation of "Recognition Week" every semester.
 - a. Maintain a planning document of each Recognition Week for future reference
13. Facilitate NRHH roundtables at regional conferences.
14. Oversee the recognition of conference staff at respective conferences.
15. Assist the ADNRHH with the recruitment and affiliation of NRHH Chapters.
16. Coordinate with COs with the design process for merchandise.

Section 3.

Ex-Officio Regional Advisors

The Intermountain's NRHH shall be advised by the Regional Advisor for Administration and Operations and the Regional Advisor for Communications and Engagement. These advisor's duties, and the capacity to which they advise NRHH, can be found in Title 4, Article I, Sections 7-8 of the IACURH Governing documents. Additional duties may be specified by the affiliated NRHH chapters of IACURH either through legislation or this policy book.

Article II.

Section 1.

NRHH Chapters

NRHH Chapters General

Each affiliated NRHH Chapter within the IACURH region shall have representation within IACURH NRHH matters through their appointed NRHH representative. Affiliated status shall be determined by the NACURH Corporate Office as defined in the NACURH AND NRHH Policy Books.

Article III.

Section 1.

NRHH Representatives

NRHH Representatives - General

An NRHH representative shall be defined as any student from an institution who is capable of representing their institution's NRHH chapter. NRHH representatives are charged with being the official representative of their schools NRHH chapter at all NRHH meetings.

Section 2.

Voting Rights

There will be one representative from each affiliated chapter with voting rights. This representation includes, but is not limited to the school's chapter president.

Article IV.

Section 1.

NRHH Boardroom & Officers

NRHH Boardroom

1. All regional NRHH business shall occur in the NRHH boardroom as defined by the IACURH Governing Documents, unless determined otherwise by the Regional Director in consultation with the ADNRRH. The following

operating procedures, in addition to those outlined in Section IV, (Operating Policies) of the IACURH Governing Documents shall be followed:

- a. The ADNRRH shall chair the NRHH boardroom.
- b. If the ADNRRH is unable to chair the NRHH boardroom, the ADNRRH will appoint a chairperson who shall be the Chair until the ADNRRH returns.
- c. An NRHH representative shall have voting rights at meetings of the IACURH NRHH boardroom only if their institution is considered to be in good standing with the NRHH National office as defined in the National NRHH Policy Book.
- d. Each member school with an NRHH Chapter in good standing shall be entitled to one (1) vote at any special or regular meeting, election, or any question that may arise within the IACURH NRHH boardroom through their NRHH Representative.
- e. Any member school within the region that does not have an NRHH chapter or is not currently affiliated shall have speaking rights in the NRHH boardroom or during NRHH business occurring during a combined boardroom but not voting rights.

Section 2.

NRHH Boardroom Officers

1. The Chair of the NRHH boardroom may appoint officers to aid in the function of the NRHH boardroom. These appointments shall not be the ADNRRH or the Regional NRHH Advisor. The positions are as follows:
 - a. Parliamentarian
 - i. Shall work with the ADNRRH to provide parliamentary procedure training to the NRHH Representatives at all IACURH conferences.
 - ii. Shall serve as parliamentarian at all NRHH business meetings.
 - b. Recording Secretary
 - i. Shall serve as an official record keeper and take minutes for all NRHH business.

Article V.

NRHH Standing Committees

Section 1.

NRHH Standing Committees

1. IACURH NRHH Regional committees will be structured and abide by the guidelines outlined in the IACURH governing documents (Section III, Regional Committees).
2. The ADNRRH shall have power to create committees within NRHH geared toward the handling or bettering of NRHH affairs. Each committee shall have a lifespan of the term of the creating ADNRRH (with the exception of the OTM Selection Committee). A committee can be dismantled at any time by decision of

the ADNRRH if thought to be nonfunctional or no longer needed with the exception of the OTM Selection Committee.

3. Regional OTM Selection Committee
 - a. The Regional OTM Selection Committee shall be chaired by the ADNRRH.
 - b. The responsibilities of the Regional OTM Selection Committee shall be as follows:
 - i. Vote on regional OTM winners each month as assigned and facilitated by the ADNRRH.
 - c. The Regional OTM Selection Committee shall be recruited and appointed by the ADNRRH outside of the regular committee recruitment and appointment timeline. The Regional OTM Selection Committee must function consistently for the entire calendar year.

Article VI.

Section 1.

Section 2.

Governance

Interpretation

This document shall be interpreted by the ADNRRH in conjunction with the Director and the IACURH Executive Board. It is expected that any interpretation will be governed by common sense.

Conflict

This document shall never be in conflict with the IACURH or NACURH, Inc governing documents.

Section 3.

Amendments

1. Amendments to this document may be proposed by any NRHH representative or member of the IACURH Regional Board of Directors.
2. Amendments must be submitted in written form.
3. Amendments may only be officially acted on at the annual IACURH, No Frills, or NACURH Conferences, or through an online process as determined by the ADNRRH and NRHH Advisor.
4. Amendments may be voted on at any time provided no less than twenty-four (24) hours has elapsed since their proposal.
5. A majority vote of all NRHH representatives present at the conference is required for passage.
6. Proposed amendments will go into effect at the end of the conference at which they were passed.

Section 4.

Ratification

This policy book shall be ratified by a two-thirds (2/3) vote of the affiliated NRHH chapters within the region. This policy book may be dissolved by the same vote.

TITLE 5

Award Bid Policy

Article I. Award Bids

Article II. Awards Selected at IACURH Regionals

Article III. Awards Selected at IACURH No Frills

Article IV. Of-The-Months

Article I.

Section 1.

Award Bids

Award Bids

1. The following awards are recognized by IACURH:
 - a. Award Bids
 - b. Pin Awards
 - c. IACURH Banana Points
 - d. Distinct Awards
 - i. Distinct Awards are not intended to be annual awards by, rather, to be used to recognize exceptionally outstanding service and accomplishment.
 - ii. Any school may submit a nomination for a Distinct Award following the procedure for Award Bids at the IACURH Conference outlined in Award Policies.
2. All NRHH award bid criteria and procedures will follow those as outlined in the IACURH Governing Documents, Section VIII, Award Policies.
3. All current Regional and National officers, National Office Directors and Associate Directors, NACURH Conference Chairperson(s) and NACURH NBD Liaison(s) are ineligible for IACURH Awards with the exception of Regional Conference Chairs.
4. NRHH bids selected at the IACURH No Frills Conference shall become the Regional Nominee in that category for the NACURH award presented at the NACURH Conference

as outlined in the NACURH Policy Book Title XI and NRHH Policy Book Section VI.

5. The criteria for NRHH bids selected at the IACURH No Frills Conference shall be those outlined in the NACURH Policy Book Title XI and NRHH Policy Book Section VI.
6. The regional winner of each award presented at IACURH and No Frills will be the IACURH nominee for the corresponding national award. All bids submitted for NACURH awards must be submitted by the means decided by the National Chairperson by April 15th.

Section 2.

Award Bid Policies

1. Bid Timeline
 - a. All Bid criteria must be distributed to member schools by the ADRHH by September 1st.
 - b. A timeline for award bid submission must be distributed to member schools by the ADNRRH by September 1st. The timeline shall be selected by the ADNRRH, but must adhere to the following guidelines:
 - i. Letters of intent may be due no later than twenty-one (21) days prior to the start of each conference.
 - ii. Bids may be due no later than eleven (11) days prior to the start of each conference.
 - iii. Policy checks must be completed within forty-eight (48) hours of bid submission. Bids with

policy violations must be submitted no later than eight (8) days prior to the start of each conference.

- iv. Bids will be made available to be read online by no later than seven (7) days prior to the start each conference.

c. Intents

- i. A school must submit a letter of intent to bid for an award.
- ii. In the event that there are no intents submitted for an award category, the ADNRHH will notify the region. Any school may then submit a bid in that category by the bid submission deadline.

d. Bids

- i. Files of each bid must be submitted electronically to the ADNRHH through a method communicated by the ADNRHH.
- ii. The ADNRHH shall determine the file type for award bid submissions. If a school is unable to submit the bid in the file type selected, they will make alternate submission arrangements with the ADNRHH.
- iii. Each submitted bid shall undergo a Policy Check in accordance with Section VIII.B.1.d.

e. Evaluations

- i. In conjunction with the CO -PT, the ADNRHH shall make award bids available to be read online by RBD members in accordance with the communicated timeline.
- ii. Schools and regional executives must complete bid evaluations for each bid in a category in order to receive voting rights for that category. See the Bid Selection section for additional information on evaluations.

Section 3.

Policies Affecting All Award Bids

1. Only schools in good standing with IACURH and NACURH are eligible to submit and be selected for award bids.
2. Content
 - a. The body text for any award bid shall be 10-12 point type.
 - b. All bids shall contain page numbers.
 - c. A page is defined as a side with print. Covers and title pages are not included in the page count. Dividers are included in the page count.
 - d. All content not created by the bidding school must be accompanied by proper citation in the text of the award bid. The ADNRHH shall determine the proper citation method and communicate it within the bid criteria distributed to member schools by September 1st.

- e. Any additional citations pages may be added to the end of any award bid without being counted into the page limit.
 - f. No award bid shall consist of multimedia video or animated material.
 - g. Letters of support must occupy the same page size as if they were placed in the bid as text.
- 3. Category Limits
 - a. Any person being nominated for one of the individual awards can only be nominated in one category at each conference.
 - b. Bids are limited to one per school, per category.
 - 4. Bids awarded at the IACURH Regional Conference and No Frills conference will be posted to the IACURH Regional website.
 - 5. IACURH, in the effort to remain a fair representative of educational organizations in the region, shall not consider any amendment, resolution, law, or other official act, which has been approved or is under consideration by the voters or legislative body of any state or province in deciding the winners of any bid for conferences, officers, or awards. Distinct Awards.

Section 4.

Regional Individual Award Bids

- 1. IACURH Advisor of the Year Award
- 2. Brianna Gomez NRHH Service Award
- 3. IACURH Distinguished Service Award

4. IACURH Executive Member of the Year Award
5. IACURH NCC of the Year Award
6. IACURH NRHH President of the Year Award
7. Paula Bland Award for Professional Service
8. IACURH RHA President of the Year Award
9. IACURH Service Award
10. IACURH Student of the Year Award
11. IACURH Student Staff Member of the Year Award

Section 5.

Regional School Award Bids

1. IACURH NRHH Building Block Award
2. IACURH NRHH Outstanding Chapter of the Year Award
3. IACURH Program of the Year Award
4. IACURH RHA Building Block Award
5. IACURH School of the Year Award
6. IACURH Commitment to Diversity, Social Justice, and Inclusion Award

Article 2.

Awards Selected at IACURH Regionals

Section 1.

IACURH NRHH President of the Year

1. Purpose: Recognizes outstanding service to IACURH by an individual who has been directly affiliated with the organization while serving as an NRHH president.
2. Eligibility: Only individuals who have completed, or are currently completing, an entire term as President as prescribed by the constitution of the host schools governing body are eligible for this award. Only content that reflects accomplishments from IACURH

Conference to IACURH Conference, with the exception of content included for comparison purposes, will be considered.

3. Pages: The text of the IACURH NRHH President of the Year Award bid must be limited to eight (8) pages.
4. Selection: The IACURH NRHH President of the Year Award shall be selected by the NRHH Presidents.
5. Award: The winner shall be announced at the IACURH Conference banquet and receive a plaque.
6. Required Criteria:
 - a. The bid must include a letter of good standing from the Dean of Students or Registrar of the recipients host institution.
7. Suggested Criteria:
 - a. Term of office for award purposes shall be from IACURH to IACURH.
 - b. Regional and NACURH correspondence.
 - c. Recognition through campus, regional, and NACURH services awards.
 - d. Participation in campus, regional and NACURH services.
 - e. Implementation of the four pillars (leadership, recognition, scholastics and service) on campus
 - f. Overall leadership and contribution to the residence halls on campus such as communication, goal setting, execution of goals, connection with his/her board and the residential housing community, motivation and

enthusiasm, success or growth of the organization, and creativity.

Section 2.

IACURH NRHH Building Block of the Year

1. Purpose: The NRHH Building Block Chapter of the Year award is designed to recognize the NRHH chapter that shows outstanding growth and development during the year of nomination
2. Eligibility: This award may be given yearly at the discretion of the IACURH NRHH representatives. Nomination shall come from member chapters in good standing. Only year specific information will be considered except for information included strictly for comparison purposes.
3. Pages: The written bid shall not exceed twenty (20) pages in length (10-12 point type) double sided. A page is defined as a side with print, including letters of recommendation, text, graphics, dividers, etc. All pages must be numbered accordingly. The title page shall not be included in the twenty (20) pages but must include the award name, chapter, institution, and region.
4. Selection: The IACURH regional NRHH Building Block Chapter of the Year Award shall be selected by the IACURH NRHH representatives at the annual IACURH conference.
5. Award: The winner shall be announced at the IACURH Conference banquet and

receive a plaque to be retained by the school.

6. Required Criteria:

- a. Letters of Support - The bid must include a letter of support from at least one of the following:
 - i. Chapter President
 - ii. RHA President
 - iii. Professional Housing Staff

7. Suggested Criteria:

- a. Campus Level (75%) How has involvement on a campus level grown from previous years (Please show a comparison between previous years to current for each item below.)
 - i. Goals and objectives, and how these were met.
 - 1. What is the purpose of the chapter?
 - 2. How was the purpose met and/or exceeded?
 - 3. What were the goals/objectives of the chapter?
 - 4. How were the goals and objectives achieved? What was learned?
 - ii. Structure and Organization of Chapter
 - 1. How is the chapter, executive officers, and membership structured?

2. How has the structure and organization of the chapter changed over the past year?
- iii. Membership
 1. How does the chapter recruit new members?
 2. How has the chapter membership grown?
 3. How has the strategy toward membership adapted and improved?
 4. What role do members play in the development of the chapters vision goals, and objectives?
 5. What is the role of Active, Alumni, Early Alumni, and Honorary members in the chapter? How have these roles improved or otherwise changed during the past year(s)?
- iv. Programming, Initiatives, and Accomplishments
 1. How has the chapter improved in its efforts with respect to campus programming, initiatives, and other achievements?
 2. How is this improvement measured?
 3. Has the chapter created new programming or leadership initiatives?

4. Has the chapter created new recognition programs, services, or award?
 5. Has the chapter expanded and built existing programs and initiatives?
 6. What tools have the chapter used to evaluate programmatic efforts?
 7. How has the chapter demonstrated a commitment to leadership, recognition, scholastics, and service to its membership and the campus community?
 - v. Advancement and Growth
 1. How has the chapter advanced during the past year?
 2. How is this advancement witnessed by the chapters membership and campus community?
 - vi. Challenges
 1. What challenges were faced by the chapter this year?
 2. How did the chapter address these challenges? What were the results?
 3. What challenges will the chapter face in the future?
 - vii. Communication
-

1. How has the chapter fostered communication with members, residence hall governments, residence hall staff, and administration?
- b. Regional & NACURH Level (20%)
 - i. Regional & NACURH Conferences
 1. Has the chapter had representation at regional and/or NACURH conferences, both in and out of boardroom?
 2. How has attendance at regional and/or NACURH conferences assisted in the growth of the chapter this year?
 - ii. Regional & NACURH communication
 1. How has the chapter communicated with regional and/or NACURH schools and chapters?
 2. How has the chapter grown as a result of regional and/or NACURH communication?
 - iii. Involvement in regional and/or NACURH projects/initiatives/committees
 1. How has the chapter been involved with regional

- and/or NACURH projects/initiatives/committees
- 2. How has the chapter grown as a result of this involvement?
- iv. Bids for regional awards
 - 1. Has the chapter submitted any regional bids?
 - 2. How has the chapter improved in bid creation and submission during the past year?
- c. Other Criteria (5%)
 - i. OTMS
 - 1. How does the chapter participate in the OTM program?
 - 2. How has the chapter met and/or exceeded OTM goals?
 - 3. How many submissions, campus winners, regional winners, and national winners does the chapter have?
 - ii. Publications (newsletter, newspaper clipping, online articles, etc.)
 - 1. Has the chapter utilized or written any newsletters throughout the year?
 - 2. Has the chapter received press coverage?

3. Has the chapter developed any guides or resources that have contributed to its success?
- iii. Applications and forms
 1. Has the chapter successfully implemented forms for membership, programming, or other initiatives?
- iv. Miscellaneous Resources
 1. Does the chapter have any additional resources or materials that are of use to other building chapters?

Section 3.

IACURH NRHH Outstanding Chapter of the Year

1. Purpose: The NRHH Outstanding Chapter of the Year Award is the highest honor an IACURH NRHH Chapter can attain. The award recognizes outstanding achievements of an NRHH Chapter on the campus, regional, and NACURH levels.
2. Eligibility: Only NRHH Chapters in good standing with IACURH and NACURH are eligible for this award. Only content that reflects accomplishments from IACURH Conference to IACURH Conference, with the exception of content included for comparison purposes, will be considered.
3. Pages: The text of the IACURH NRHH Outstanding Chapter of the Year Award bid must be limited to thirty (30) pages.

4. Selection: The IACURH NRHH Outstanding Chapter of the Year Award shall be selected by the NRHH Representatives.
 5. Award: The winner shall be announced at the IACURH Conference banquet and receive a plaque to be retained by the school.
 6. Required Criteria:
 - a. Letter of Support - The bid must include a letter of support from at least two (2) of the following sources:
 - i. Chapter President
 - ii. Chapter Advisor
 - iii. RHA President
 - iv. Director of Housing
 7. Suggested Criteria:
 - a. Goals and objectives, and how these were met.
 - i. What is the purpose of the chapter?
 - ii. What were the goals and objectives?
 - iii. How were the goals and objectives accomplished?
 8. Membership Selection Process
 - a. Is there a nomination process for new members?
 - b. Is there an application process for members?
 - c. How are new members selected? Who selects new members? What are the selection criteria?
 9. Participation in reinforcing the purpose of NRHH.
-

- a. What recognition activities was the chapter involved with?
 - b. What new ways did the chapter recognize others?
 - c. Did the chapter submit OTMs to the region?
 - d. What awards has the chapter received?
10. Programming and Leadership
- a. In what programs did the chapter participate?
 - b. What leadership opportunities does the chapter provide?
11. Regional & NACURH
- a. How has the chapter communicated with the ADNRRH?
 - b. How has the chapter communicated with regional officers?
 - c. How has the chapter communicated with other chapters in IACURH and NACURH?
 - d. How has the chapter participated in the regional and NACURH conferences?
 - e. Has the chapter presented or attended NRHH program presentations?
12. Other Resources
- a. Does the chapter have any publications, newsletters, press coverage, guides, or resources?
 - b. Does the chapter have any successfully implemented application or forms for membership, programming, or other initiatives?

- c. Did the chapter receive any regional winners?
- d. Did the chapter receive any NACURH winners?

Section 4.

Brianna Gomez NRHH Service Award

1. Purpose: The Brianna Gomez NRHH Service Award recognizes outstanding service and leadership to the development of NRHH in the IACURH region.
2. Eligibility: Any NRHH member, including Active, Alumni, Early-Alumni, and Honorary, are eligible for this award.
3. Pages: The text of the Brianna Gomez NRHH Service Award shall be selected by the NRHH Representatives.
4. Selection: The Brianna Gomez NRHH Service Award shall be selected by the NRHH Representatives.
5. Award: If a winner is selected, they shall be announced at the IACURH Conference banquet and receive a plaque.
6. Required Elements:
 - a. NRHH membership, including Active, Alumni, Early-Alumni, and Honorary
7. Criteria for Selection:
 - a. Campus, regional and NACURH involvement specific to NRHH (i.e. Regional Board, Conference Staff, Committees, etc.)
 - b. Recognition received through campus, regional, and NACURH awards
 - c. Participation in campus, regional, and NACURH services

- d. Participation in conferences (i.e. attendance, presenting programs, etc.)

Article 3.

Awards Selected at the IACURH Regional Business Conference

Section 1. Conference

Bids Selected at the IACURH Regional Business

1. The following awards will be selected at the IACURH Regional Business Conference and shall become the Regional Nominee in that category for the NACURH award presented at the NACURH Conference as outlined in the NRHH Policy Book Section VI.
 - a. NRHH Building Block Chapter of the Year Award
 - b. NRHH Outstanding Chapter of the Year Award
 - c. NRHH Outstanding Member of the Year Award
 - d. Dr. Jen O'Brien NRHH Advisor of the Year Award
 - e. NRHH Lifelong Service Award
 - f. NRHH President of the Year Award

Article 4.

Of-The-Months

Section 1.

Of-the-Months (OTMs) - General

1. National & Regional OTM Categories
 - a. Advisor
 - b. Service Program
 - c. Diversity Program
 - d. Educational Program

- e. Executive Board Member
- f. First Year Student
- g. Institution Faculty/Staff
- h. Organization
- i. Passive Program
- j. Recognition Program
- k. Residence Life Faculty/Staff
- l. Resident Assistant
- m. Residential Community
- n. Social Program
- o. Spotlight
- p. Student

2. OTM Descriptions

- a. General Requirements
 - i. Each regional and national OTM should be written and judged according to the following descriptions.
 - ii. OTM nominees that are eligible for multiple categories must be submitted in the category most applicable to the language of the written OTM.
- b. Individual category requirements will follow requirements set forth in NACURH Policy.

3. Eligibility

- a. Nominations must be submitted on the OTM database (<http://otms.nrhh.org>).
- b. Each nomination submitted for regional consideration must have been campus winner and each nomination submitted for national consideration must have been a regional winner.

- c. Nominations must be month specific.
- 4. Author Eligibility
 - a. OTMS cannot be authored by:
 - i. Regional ADNRRH
 - b. Nominations in violation of this policy will be removed from consideration on the regional and national levels by the region's ADNRRH.
- 5. Winner Eligibility
 - a. The following individuals may not be nominated for any national OTM categories and are ineligible to win on the regional and national levels:
 - i. Elected and appointed regional officers (Regional Board of Directors, including Co-Advisors)
 - ii. Elected and appointed national officers
 - b. Nominations in violation of this policy will be removed from consideration on the regional and national levels by the region's ADNRRH.
- 6. Timeline
 - a. Regional Procedures
 - i. All OTM submissions to the regional level must occur by the 10th of each month by 11:59 p.m. in each time zone following nomination on the NRHH OTM database.
 - b. NACURH Procedures
 - i. Nominations must be forwarded from the regional level as soon as judging is complete on the OTM

database by the 17th of the month by 11:59 p.m. CST following nomination.

c. Extensions

- i. An extension can be granted with approval from the NAN and NSRO Director or their designee if there are problems with submissions. The NAN will notify the ADs-NRHH of any such decision within 24 hours.

d. Judging

- i. Regional OTMs will be judged by the Regional OTM Judging Committee coordinated by the ADNRHH.
- ii. National OTMs will be judged by the National OTM Judging Committee coordinated by the NSRO.
- iii. All awards are to be given based on preset criteria established by the NRHH Board.
- iv. Like months will be considered together.
- v. Members of regional or national OTM committees may not vote in any category they submitted an OTM.

e. Recognition

- f. All winners will be recognized by a certificate at a NACURH-affiliated conference. The NSRO Director or their

designee is encouraged to submit all winning national Program of the Month winners to the National level.

TITLE 6

ELECTIONS

Article I. Elections - General

ARTICLE 1.

Elections - General

Section 1.

General Information

1. The election of the ADNRRH and NRHH Regional Advisor shall occur in a manner defined by the IACURH Director as described by the IACURH governing documents (Section II Election Procedures for the IACURH Officers). The additional following procedures shall be followed:
 - a. The ADNRRH and the NRHH Advisor shall be elected by the NRHH representatives in the NRHH boardroom or a combined boardroom as decided upon by the ADNRRH in conjunction with the Director.
 - b. The election of the ADNRRH shall take place through secret ballot at the No Frills Conference with the IACURH Executive Board compiling and announcing the outcome immediately after the vote has been taken.
 - c. The election of the NRHH Advisor-Elect shall take place through secret ballot at the IACURH Regional Conference every two (2) years becoming the NRHH Advisor at a special designated time at the NACURH Conference.
 - d. A majority vote of member schools present shall be required to elect the officers.
 - e. A quorum must be present to vote in any election and a quorum shall be

defined as two-thirds (2/3) of the voting schools present at the conference.