



## IACURH Regional Business Conference 2021 Minutes

Prepared By:

**Becca Franssen**

*IACURH Associate Director for Administration & Finance*

A special thank you to the following conference guests and advisors who assisted us with minutes throughout the conference. We couldn't have done this without you:

**Nathan Franz**

*MACURH Associate Director for Administration & Finance*

**Robert Moss**

*NEACURH Associate Director for ADNRRH*

**Caitlin Newton**

*SWACURH Coordinating Officer for Recognition & NRHH*

**Jacob Durrance**

*NACURH Associate for Operations*

**Becca Lynch**

*Northern Arizona University Advisor*

**Crysi Wilson**

*Utah State University Advisor*

You can access election and award bid minutes by clicking on the links throughout this document.



## **IACURH Regional Board of Directors**

### **Regional Director**

Rae Gilmore | University of Colorado - Boulder

### **Associate Director for Administration and Finance**

Becca Franssen | University of Utah

### **Associate Director for NRHH**

Jen Garcia | Arizona State University - Downtown

### **Coordinating Officer for NCC Training and Development**

Carmen Sanchez | Colorado School of Mines

### **Coordinating Officer for Presidential Relations and RHA Development**

Ally Kittle | Northern Arizona University

### **Coordinating Officer for Service and NRHH**

Riley Sparks | Colorado State University

### **Coordinating Officer for Marketing and Technology**

RJ Walters-Dorchak | University of Colorado - Boulder

### **Regional Advisor**

Jamie Lloyd | Northern Arizona University

### **Regional NRHH Advisor**

Amber Gordon | University of Utah

### **ART Coordinator**

Blake Stemen | Montana State University

### **Regional Business Conference Chairs**

Brandom Mangum | New Mexico State University

Erica Torres | New Mexico State University

## **Conference Guests**

### **NACURH Associate for Operations**

Jacob Durrance | University of North Texas

### **MACURH Associate Director for Administration and Finance**

Nathan Franz | University of Nebraska, Lincoln

### **NEACURH Associate Director for NRHH**

Robert Moss | Northeastern University

### **SWACURH Coordinating Officer for Recognition & NRHH Development**

Caitlin Newton | Oklahoma State University



**Regional Business Conference 2021  
New Mexico State University | Virtual  
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Friday, February 19th

**Call to Order: 3:19 PM MST**

**Roll Call:** *Are birds real?*

- Regional Director | Present
- Associate Director of Administration and Finance | Present
- Associate Director of NRHH | Present
- Coordinating Officer for NCC Training and Development | Present
- Coordinating Officer for Presidential Relations and RHA Development | Present
- Coordinating Officer for Service and NRHH | Present
- Coordinating Officer for Marketing and Technology | Present
- Regional Advisor | Present
- Regional NRHH Advisor | Notified
- Conference Co-Chairs | Present
- ART Coordinator | Present
- NACURH Associate for Operation | Present
- SWACURH Coordinating Officer for Recognition and NRHH Development | Present
- MACURH Associate Director for Finance | Present
- NEACURH Associate Director for NRHH | Present

SCHOOL	PRESENT <i>Mark Y [yes] or N [no]</i>	VOTING RIGHTS
Arizona State University - Downtown (ASU-D)	Y	Y
Arizona State University - Polytechnic (ASU-P)	Y	Y
Arizona State University - Tempe (ASU-T)	Y	Y
Arizona State University - West (ASU-W)	Y	Y
Boise State University (BSU)	Y	Y
Brigham Young University (BYU)	Y	Y
Colorado School of Mines (Mines)	Y	Y
Colorado State University (CSU)	Y	Y
Fort Lewis College (FLC)		
Montana State University - Billings (Billings)		
Montana State University - Bozeman (MSU-B)	Y	Y
New Mexico State University (NMSU)	Y	Y



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Northern Arizona University (NAU)	Y	Y
University of Arizona (UA)	Y	Y
University of Colorado - Boulder (CU-B)	Y	Y
University of Idaho (UI)	Y	Y
University of Nevada - Las Vegas (UNLV)	Y	Y
University of Nevada - Reno (UNR)	Y	Y
University of New Mexico (UNM)	Y	Y
University of Northern Colorado (UNC)	Y	Y
University of Utah (UU)	Y	Y
University of Wyoming (UWyo)	Y	Y
Utah State University (USU)	Y	Y
<b>TOTAL (23)</b>	<b>21 (YES)   2 (NO)</b>	<b>21 (YES)   2 (NO)</b>

- Approval of the RLC 2020 Minutes
  - **Motion to approve the RLC 2020 Minutes** | UA
    - 2nd | UNR
    - Dissent | None
- Introduction to Boardroom
  - [Parli Pro Presentation](#) | ADAF & Director
    - Questions:
      - CSU | As this might be one of the things you are talking about people flexing parli pro, however when you were going over points of information if that can interrupt things on the floor like if people can ask about a call to question or anything like that?
        - Director | Yes. So essentially with point of privilege, they interrupt what is happening so we can change the circumstance so they can engage. If it's like a big thing we'll interrupt. It's not trying to be rude but making sure that everyone is on the same page.
  - **Move to groove** | CSU
    - 2nd | UA
    - Dissent | None
  - OCM Update [20 minutes]



## Regional Business Conference 2021 New Mexico State University | Virtual Joint Boardroom Minutes

- Questions:
  - BSU | Some of those seasonal items, packages, or things you are selling are those year round or just when those events are happening?
    - Scott | Graduation items are promoted heavily in the fall and spring but they are available year-round. Mail campaigns are two seasons: holidays/ December graduation and spring commencement. Campus by campus, we adjust for august commencements. Other packages and gift items rotate seasonally throughout the year, you'll see those highlighted online. We deemphasized valentines day and took the final orders last week. Some are staples, some are seasonal additions to keep it fresh and meet the needs of families that want them.
  - [NACURH Updates](#) | NAO
  - [Identity Networks Update](#) | Director
  - [Equity Statement](#) | NAO
    - "NACURH is an international organization comprised of member schools that vary in demographic makeup, structure, size, abilities, characteristics, identities, beliefs, and affiliations. NACURH is committed to equitable representation and decision- making in all practices and procedures including, but not limited to, conference hosting, awards and recognition, leadership development and officer roles, resources, communication, and provision of services. To this aim, NACURH and its representatives will protect individuals and institutions from undue bias and influence stemming from circumstances that are removed from the direct control of our student members. This includes, but is not limited to, policies established by the students' institution and housing department, and laws established by governmental entities with relevant jurisdiction. While acknowledging and appreciating the diversity of affiliated institutions, NACURH recognizes that there are relevant impacts on individual and institutional experiences in the organization that are of substantial and material significance. To this end, NACURH shall intentionally consider these impacts with integrity and with the best interests of affiliated member institutions in mind."
- **Motion to take a 5 minute shake out** | NMSU
  - 2nd | UWyo



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- Dissent | None
- Positional Elections Update | ADAF
- Award Bid Session Overview
- Award Bid Session #1
  - [First Year Experience](#)
  - [RHA Building Block](#)
  - [Student](#)
- Award Bid Session #2
  - [Advisor](#)
  - [Distinguished Service Award](#)
  - [NRHH Building Block](#)



**Regional Business Conference 2021  
New Mexico State University | Virtual  
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Saturday, February 20th

**Call to Order:** 9:00 AM MST

**Roll Call:** What inanimate object do you wish you could eliminate from existence? Pls keep it kind

- Regional Director | present
- Associate Director of Administration and Finance | present
- Associate Director of NRHH | present
- Coordinating Officer for NCC Training and Development | present
- Coordinating Officer for Presidential Relations and RHA Development | present
- Coordinating Officer for Service and NRHH | absent
- Coordinating Officer for Marketing and Technology | present
- Regional Advisor | present
- Regional NRHH Advisor | absent
- Conference Co-Chairs | present
- ART Coordinator | present
- NACURH Associate for Operation | present
- SWACURH Coordinating Officer for Recognition and NRHH Development | present
- MACURH Associate Director for Finance | present
- NEACURH Associate Director for NRHH | present

SCHOOL	PRESENT <i>Mark Y [yes] or N [no]</i>	VOTING RIGHTS
Arizona State University - Downtown (ASU-D)	Y	Y
Arizona State University - Polytechnic (ASU-P)	Y	Y
Arizona State University - Tempe (ASU-T)	Y	Y
Arizona State University - West (ASU-W)	Y	Y
Boise State University (BSU)	Y	Y
Brigham Young University (BYU)	Y	Y
Colorado School of Mines (Mines)	Y	Y
Colorado State University (CSU)	Y	Y
Fort Lewis College (FLC)		
Montana State University - Billings (Billings)		
Montana State University - Bozeman (MSU-B)	Y	Y



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New Mexico State University (NMSU)	Y	Y
Northern Arizona University (NAU)	Y	Y
University of Arizona (UA)	Y	Y
University of Colorado - Boulder (CU-B)	Y	Y
University of Idaho (UI)	Y	Y
University of Nevada - Las Vegas (UNLV)	Y	Y
University of Nevada - Reno (UNR)	Y	Y
University of New Mexico (UNM)	Y	Y
University of Northern Colorado (UNC)	Y	Y
University of Utah (UU)	Y	Y
University of Wyoming (UWyo)	Y	Y
Utah State University (USU)	Y	Y
<b>TOTAL (23)</b>	<b>21 (YES)   2 (NO)</b>	<b>21 (YES)   2 (NO)</b>

- [Elections overview & expectations](#) | ADAF
  - Questions
    - BSU | I had a question based on we want to be equitable but if someone has a lot of experience can we use it as a pro
      - IA ADAF | Yes this can be used but think about how you can say something else that is not saying experience maybe using a different term to say more exactly what we mean
    - CU-B | Given also the equity statement, can we ask questions if someone doesn't have experience and how they plan to gain it?
      - IA ADAF | I think you can ask that. Kind of like I told BSU, what is the skill that you value from that experience like "what x skill shows x thing" cause sometimes we don't know what we are asking.
    - Motion for a 3 minute move to groove | NMSU
      - 2nd | UNLV
      - Dissent | None <3
- [Director Election](#)
- [ADAF Election](#)
- [ADNRHH Election](#)
- [COMT Election](#)





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**Call to Order: 8 PM MST**

**Roll Call:**

- Regional Director | Present
- Associate Director of Administration and Finance | Present
- Associate Director of NRHH | Present
- Coordinating Officer for NCC Training and Development | Present
- Coordinating Officer for Presidential Relations and RHA Development | Present
- Coordinating Officer for Service and NRHH | Present
- Coordinating Officer for Marketing and Technology | Present
- Regional Advisor | Present
- Regional NRHH Advisor | Notified
- Conference Co-Chairs | Present
- ART Coordinator | Present
- NACURH Associate for Operation | Present
- SWACURH Coordinating Officer for Recognition and NRHH Development | Present
- MACURH Associate Director for Finance | Present
- NEACURH Associate Director for NRHH | Present

SCHOOL	PRESENT <i>Mark Y [yes] or N [no]</i>	VOTING RIGHTS
Arizona State University - Downtown (ASU-D)	Y	Y
Arizona State University - Polytechnic (ASU-P)	Y	Y
Arizona State University - Tempe (ASU-T)	Y	Y
Arizona State University - West (ASU-W)	Y	Y
Boise State University (BSU)	Y	Y
Brigham Young University (BYU)	Y	Y
Colorado School of Mines (Mines)	Y	Y
Colorado State University (CSU)	Y	Y
Fort Lewis College (FLC)		
Montana State University - Billings (Billings)		
Montana State University - Bozeman (MSU-B)	Y	Y
New Mexico State University (NMSU)	Y	Y
Northern Arizona University (NAU)	Y	Y



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University of Arizona (UA)	Y	Y
University of Colorado - Boulder (CU-B)	Y	Y
University of Idaho (UI)	Y	Y
University of Nevada - Las Vegas (UNLV)	Y	Y
University of Nevada - Reno (UNR)	Y	Y
University of New Mexico (UNM)	Y	Y
University of Northern Colorado (UNC)	Y	Y
University of Utah (UU)	Y	Y
University of Wyoming (UWyo)	Y	Y
Utah State University (USU)	Y	Y
<b>TOTAL (23)</b>	<b>21 (YES)   2(NO)</b>	<b>21 (YES)   2 (NO)</b>

- **Motion to split into positional boardroom** | ASU-D
  - 2nd | NMSU
  - Dissent | none
  
- Split Boardroom
  - NCCs
    - [CONCCTD Election](#)
  - RHA Presidents
    - [COPRRHA Election](#)
  - NRHH Representatives
    - [COSN Election](#)



**Regional Business Conference 2021  
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Sunday, February 21st

**Call to Order: 10:09 AM**

**Roll Call:** Name your institution's dinosaur

- Regional Director | Present
- Associate Director of Administration and Finance | Present
- Associate Director of NRHH | Present
- Coordinating Officer for NCC Training and Development | Present
- Coordinating Officer for Presidential Relations and RHA Development | Present
- Coordinating Officer for Service and NRHH | Present
- Coordinating Officer for Marketing and Technology | Present
- Regional Advisor | Present
- Regional NRHH Advisor | Present
- Conference Co-Chairs | Present
- ART Coordinator | Absent
- NACURH Associate for Operation | Present
- SWACURH Coordinating Officer for Recognition and NRHH Development | Present
- MACURH Associate Director for Finance | Present
- NEACURH Associate Director for NRHH | Present

SCHOOL	PRESENT <i>Mark Y [yes] or N [no]</i>	VOTING RIGHTS
Arizona State University - Downtown (ASU-D)	Y	Y
Arizona State University - Polytechnic (ASU-P)	Y	Y
Arizona State University - Tempe (ASU-T)	Y	Y
Arizona State University - West (ASU-W)	Y	Y
Boise State University (BSU)	Y	Y
Brigham Young University (BYU)	Y	Y
Colorado School of Mines (Mines)	Y	Y
Colorado State University (CSU)	Y	Y
Fort Lewis College (FLC)		
Montana State University - Billings (Billings)		
Montana State University - Bozeman (MSU-B)	Y	Y
New Mexico State University (NMSU)	Y	Y



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Northern Arizona University (NAU)	Y	Y
University of Arizona (UA)	Y	Y
University of Colorado - Boulder (CU-B)	Y	Y
University of Idaho (UI)	Y	Y
University of Nevada - Las Vegas (UNLV)	Y	Y
University of Nevada - Reno (UNR)	Y	Y
University of New Mexico (UNM)	Y	Y
University of Northern Colorado (UNC)	Y	Y
University of Utah (UU)	Y	Y
University of Wyoming (UWyo)	Y	Y
Utah State University (USU)	Y	Y
<b>TOTAL (23)</b>	<b>21 (YES)   2 (NO)</b>	<b>21 (YES)   2 (NO)</b>

- Award bid session #3
  - [School](#)
  - [OAI](#)
  - [NRHH Member](#)

**Call to Order: 1:05 PM**

**Roll Call:**

- Regional Director | Present
- Associate Director of Administration and Finance | Present
- Associate Director of NRHH | Present
- Coordinating Officer for NCC Training and Development | Present
- Coordinating Officer for Presidential Relations and RHA Development | Present
- Coordinating Officer for Service and NRHH | Present
- Coordinating Officer for Marketing and Technology | Present
- Regional Advisor | Present
- Regional NRHH Advisor | Present
- Conference Co-Chairs | Present
- ART Coordinator | Absent
- NACURH Associate for Operation | Present
- SWACURH Coordinating Officer for Recognition and NRHH Development | Present
- MACURH Associate Director for Finance | Present
- NEACURH Associate Director for NRHH | Present



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<b>SCHOOL</b>	<b>PRESENT</b> <i>Mark Y [yes] or N [no]</i>	<b>VOTING RIGHTS</b>
Arizona State University - Downtown (ASU-D)	Y	Y
Arizona State University - Polytechnic (ASU-P)	Y	Y
Arizona State University - Tempe (ASU-T)	Y	Y
Arizona State University - West (ASU-W)	Y	Y
Boise State University (BSU)	Y	Y
Brigham Young University (BYU)	Y	Y
Colorado School of Mines (Mines)	Y	Y
Colorado State University (CSU)	Y	Y
Fort Lewis College (FLC)		
Montana State University - Billings (Billings)		
Montana State University - Bozeman (MSU-B)	Y	Y
New Mexico State University (NMSU)	Y	Y
Northern Arizona University (NAU)	Y	Y
University of Arizona (UA)	Y	Y
University of Colorado - Boulder (CU-B)	Y	Y
University of Idaho (UI)	Y	Y
University of Nevada - Las Vegas (UNLV)	Y	Y
University of Nevada - Reno (UNR)	Y	Y
University of New Mexico (UNM)	Y	Y
University of Northern Colorado (UNC)	Y	Y
University of Utah (UU)	Y	Y
University of Wyoming (UWyo)	Y	Y
Utah State University (USU)	Y	Y
<b>TOTAL (23)</b>	<b>21 (YES)   2 (NO)</b>	<b>21 (YES)   2 (NO)</b>



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- Swap Presentations
  - [Nathan | MA ADAF](#)
  - [Caitlin | SW CORN](#)
  - [Robert | NE ADNRRH](#)
  
- **Motion 3 minute move to groove** | UA
  - 2nd | CU-B
  - Dissent | None
  
- **MMD**
  - **Motion to bring MMD to the floor** | CU-B
    - 2nd | NMSU
    - Dissent | None
  - Reading of the piece
    - **Motion to waive the reading of the piece** | UNR
      - 2nd | ASU-D
      - Dissent | UU, for accessibility reasons, we should read the piece
        - Retracts 2nd | ASU-D
        - Motion retracted | UNR
  - Presentation | 5 minutes [*not-extendable*]
    - Regional Director | I decided to write this because other regions have award pins similar to this. The Midwest, SWACURH, and SAACURH have one. It takes away some of the barriers of required time, energy and resources to get recognition un conference spaces. It lets you all get a chance to be recognized for all your hard work in conference spaces.
  - Question & Answer | 10 minutes [*extendable once by an additional 10 minutes, up to 20 minutes*]
    - NMSU | Exactly how many pins will be awarded each conference?
      - Regional Director | It would vary slightly depending on our number of conference chairs. This year, we had one director, two ADs, four COs, two conference chairs, and two advisors, and that's 11 people.
    - BSU | In the legislation, you said pins will be distributed for this conference. How will the logistics of pin production for this conference work?
      - Regional Director | Essentially your RBD knew that this was coming so we asked them to think about who they might give their pins to. As far as the pin itself, we're still working on the production of it. For budgetary purposes, that would come after and it might not come until the next RLC. Something we're doing with our golden summit



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- pins. We may be able to backdate it to this conference so they get that physical moment.
- CSU | CSU was wondering of the criteria or constraints of the award--is each RBD member giving out one consistent with comparable pins throughout NACURH?
    - Director | I think something that I would perhaps say it's analogous to, it's similar to what they did in the midwest and our golden summit pins in which each RBD member gets three to give out. This is broken up per conference. If you serve for two conferences, you would get two, if you served one you would get one. It would only include IACURH conferences and would not include the NACURH annual conference. They are there in that boardroom with you and they are the ones seeing what you're doing, so they can best recognize you.
  - NAU | What is the difference between this pin and the Golden Summit pin?
    - Regional Director | So golden summit pins are for personal impact and support to an RBD member. It doesn't have to be in our spaces and RBD members might give it to another student on campus or another advisor on campus. This wouldn't be looking for a direct impact on RBD but those that are engaging critically in our discussion. Who are really doing their institutions proud and showing up ready to get the stuff done.
  - **Motion to end Q&A** | NMSU
    - 2nd | UNR
    - Dissent | None
  - Discussion | 10 minutes [extendable once by an additional 10 minutes, up to 20 minutes]
    - Motion to caucus for 5 minutes | UA
      - 2nd | UNM
      - Dissent | None
    - ASU-D | POI | Are we still allowed to ask questions during this?
      - Chair | Depends on the question. You can ask it and we can take it as we go.
    - NMSU | NMSU would like to fully back this legislation due to the fact that it's a great way of providing some recognition to many of our lovely and deserving people here.
    - CSU | POI | We are still doing the tiered speaker's list, right?
      - Chair | Yes
    - BSU | Boise State wants to show our support legislation MMD because this will provide more accessibility to recognition specifically for their dedication to conferences.



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- UNLV | UNLV supports this piece of legislation to implement the "IACURH Trailblazer Award Pin". As long as the design is inclusive and keeps in mind the often problematic depiction of what a "Trailblazer" is, it will promote recognition and motivation, help connect members together, and encourage a sense of community.
  - UA | The University of Arizona is in favor of this piece as it would allow more recognition to occur during conferences and would also serve to encourage participation and engagement from boardroom representatives.
  - UNM | UNM would like to second the statements of all the previous schools, and supports the legislation because we believe that it will add to the recognition in the region
  - ASU-D | It says that this can be given out at the board members discretion. Since at RLC there are delegates present, can it be given to delegates and not just boardroom reps?
    - Director | Yes, absolutely. I chose that wording so delegates could receive this pin, as well.
  - UU | YTR
  - NAU | NAU is in support of legislation MMD because we believe it allows new and returning boardroom representatives to be recognized for their contributions throughout the weekend conference
  - CU-B | CU-B would like to voice their support for this legislation and the addition of the trailblazer pin as it recognizes specific involvement and dedication to IACURH and relevant spaces. It would also encourage engagement from all students to create an active environment.
  - **Calls the question** | UA
    - Dissent | None
  - Vote | 21-00-00 the piece passes
- PEAK Programming [2 PM MST- 3 PM MST]

### Call to Order: 3:00 PM

**Roll Call:** On a scale of 1 (not excited)-5 (this is what I have been waiting for all weekend), how excited are you to hear the regional budget?

- Regional Director | present
- Associate Director of Administration and Finance | present
- Associate Director of NRHH | present
- Coordinating Officer for NCC Training and Development | present
- Coordinating Officer for Presidential Relations and RHA Development | present
- Coordinating Officer for Service and NRHH | present
- Coordinating Officer for Marketing and Technology | present





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- Regional Advisor | present
- Regional NRHH Advisor | present
- Conference Co-Chairs | present
- ART Coordinator | present
- NACURH Associate for Operation | Present
- SWACURH Coordinating Officer for Recognition and NRHH Development | Present
- MACURH Associate Director for Finance | Present
- NEACURH Associate Director for NRHH | Present

<b>SCHOOL</b>	<b>PRESENT</b> <i>Mark Y [yes] or N [no]</i>	<b>VOTING RIGHTS</b>
Arizona State University - Downtown (ASU-D)	Y	Y
Arizona State University - Polytechnic (ASU-P)	Y	Y
Arizona State University - Tempe (ASU-T)	Y	Y
Arizona State University - West (ASU-W)	Y	Y
Boise State University (BSU)	Y	Y
Brigham Young University (BYU)	Y	Y
Colorado School of Mines (Mines)	Y	Y
Colorado State University (CSU)	Y	Y
Fort Lewis College (FLC)		
Montana State University - Billings (Billings)		
Montana State University - Bozeman (MSU-B)	Y	Y
New Mexico State University (NMSU)	Y	Y
Northern Arizona University (NAU)	Y	Y
University of Arizona (UA)	Y	Y
University of Colorado - Boulder (CU-B)	Y	Y
University of Idaho (UI)	Y	Y
University of Nevada - Las Vegas (UNLV)	Y	Y
University of Nevada - Reno (UNR)	Y	Y
University of New Mexico (UNM)	Y	Y



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University of Northern Colorado (UNC)	Y	Y
University of Utah (UU)	Y	Y
University of Wyoming (UWyo)	Y	Y
Utah State University (USU)	Y	Y
<b>TOTAL (23)</b>	<b>21 (YES)   2 (NO)</b>	<b>21 (YES)   2 (NO)</b>

- **Approval of the [FY22 Budget](#)**

- **Motion to bring FY22 to the floor** | ASU-D

- 2nd | CU-B
- Dissent | None

- **Presentation** | 15 minutes *[not-extendable]*

- ADAF | Welcome to the budget presentation. We have gathered here today to approve the regional budget. I want to go over some terms to know just so we're on the same page. Because this is new I want to make sure we're on the same page. Revenue is the money we get as a region. Expenses are the money we spend as a region. Add on fees are fees that are added on per delegate and are included in the registration fees. This year, your only fees were add-on fees. We also have special fees for ADA funds and the tech and scholarship fees that function in the same way when we get most revenue for conferences, which isn't super the plan you may also hear the word contingency, which is funding for things we didn't expect like this Panera we're in. You may also hear the word non-profit. We're tax exempt but the main thing is that we're doing a zero balance budget so our expenses and revenue should be the same. You'll also see the abbreviation FY 21, this is the fiscal year 21. That will end next month. FY 22 will start on April 1st of this year and go until March 31st of 2022. Part of my presentation being 15 minutes is so that you all have time to ask clarifying questions as we go. Any questions at this point?
  - No questions.
- I'll entertain concept questions, but this isn't the time for questions on why we did certain things. Please save those for Q&A. We passed a contingency budget late September. All regions had to develop contingency budgets. We got to experience that together as one. Made realistic cuts to our expenses and revenue as a result of the panorama. Mostly that came down to travel and in person conferences, things of that nature. That's very reflective of the budget we passed in September. In the past, operating budgets were in the \$20,000 range but that's been declining in recent years, so it would probably be less even in a normal



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AY. Another thing I'd like to add is that the budget changes over time. The budget you approve today may not be the same as the one in two months. You'll probably see this from Ally Marshal next year. We haven't done that a lot this year because of the pandemic. So the budget and revenue that we had in FY21 was \$7400. The budgeted expense was \$7550. At the beginning of the fiscal year there were things that we couldn't cut. The good news is that we are in an excess now. Even though we aren't at a \$0 balance, we aren't in a deficit. Next year, we're looking at budgeted revenue being a little over \$8000, and budgeted expenses will be the same amount. Our current revenue is \$8226.88. For the next budget, we were really trying to do what we needed to to survive. It's easier to budget conservatively and then add than the reverse. A lot is to set up the new ADAF for success. In total, that is only \$455 dollars a change for our expenses and revenues. We're going to talk about specific line item adjustments.

- If you go into the next FY22 budget, these are line by line expenses. The only one increased was conference fees. My hope is that we can reinstate the tech add-on fee for \$2 and increase the general add-on fee by \$1. The reason that this number also increases is because we were better able to predict delegate counts from what we were able to see from all of you. What I mentioned earlier about setting add on fees, we set the bare minimum and under-projected conference expenses. We predicted 75 in FY21 and there's like 120 of you all here, so we may want to adjust a little. The rest of our revenue is staying the same. The other component we see in merchandise. We haven't sold any merchandise. My hope is that we've seen other regions navigate merch and we're still figuring out best practices but should understand how to sell merch to all of you. Right now, we haven't actually hit that predicted revenue. I'm not trying to be over or under optimistic. We saw a lot of changes in our expenses for our FY21 year. One big thing is conference expenses. We actually had a pretty large conference deficit at RBC last year that we had to pay for this fiscal year. It was about \$1200. We are cutting that majorly since we didn't have a deficit to \$299. This is for us to do something for conferences for something like spirit. The other one will be conference registration. That's changed. We were instructed to budget half of what we budgeted for the 2019 Annual Conference. For inventory, we increased that for \$450 with the intention that we could sell more merchandise. I also am increasing our merchant fees. They're like card processing fees or help with payment fees from you all. We haven't even been able to closely predict this for next year. Last year it was very small. This year I don't know if we're going to cover all of that. We make



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adjustments but I'm changing it to \$340 to find a middle ground in case we exceed it. I decreased printing by \$50. We have yet to print anything, so that seemed realistic. I had budgeted \$314 for supplies--we had \$314 without a home--so we moved that and it's in a better place. Our last changes in expenses were transfers out. This increased by \$1279 now that we have a technology add on fee. Some of that transferring will be to the technology fund. This also accounts for transfer out to NACURH for things like Xero, our finance software. Lastly, I did decrease our recognition by \$250. I cut the DAD recognition budget. Our member schools were not in the place to pay for pricey conferences, so scholarships are in limbo and the money could be better used. Those conversations have yet to take place and will be taking place with the incoming team.

- Question & Answer | 10 minutes [*extendable once by an additional 10 minutes, up to 20 minutes*]
  - BSU | Motion to caucus for 5 minutes
    - 2nd | UNM
    - Dissent | None
  - CSU | We tried to look at the budget, it was difficult for us to find. Could we have the link to the spreadsheet sent to the chat?
  - UU | UU was hoping you could highlight where most of the revenue has come from this year.
    - IA ADAF | So if you go to the FY22 budget it's going to be in column C. The main one right now is, as of the 7th of February, is \$5824. After this, that will add like \$1500. This also includes the add-on fee from RBC last year, which does not include the \$100 add-on fees that we didn't cash till this summer. We have some merchandise around \$900 that was a special order from an institution.
  - BSU | Boise State is aware that many institutions are currently putting a hold on implementing some scholarships for students due to budget constraints. On line 109 of the budget, Boise State noticed that the NRHH Delegate scholarship is currently not being budgeted for in the next fiscal year. Does IACURH plan to continue this scholarship when funds are available or will it no longer be funded?
    - IA ADAF | That is a great question and a good example of a very specific budget question. The one you're asking about next year is founded through NRHH pin sales, and because the NCO is dead and that's how we channel sales, we haven't figured out a way to do that. There is no funding for that. We want to sell more merch and that would fall in there. I think it's possible but I don't want to over-step or over-correct.



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- USU | USU is wondering if the new trailblazer award cost has been considered in the budget, and where it is located ?
  - IA ADAF | I was not consulted about the creation of the new pin. This was brought up to us a week ago so that budget that you have hasn't been touched since the seventh. Knowing our revenues this year, I'm not concerned, but you know the timing was weird.
- NMSU | Can you give a little bit more detail about the Xero software that IACURH uses that will cause the increase of \$1,279 in the technology budget? Are there any major differences that will be implemented in the software this year that our new ADAF should be excited for?
  - IA ADAF | The number that you mentioned, \$1279, is not just for Xero. That also included the technology fund that the \$2 per delaget add on fee would go into. Jacob might have more to add about the specific regional fees for Xero.
  - NAO | Let me check and see.
    - MA ADAF | \$400ish.
    - NAO | It's \$360.
  - ADAF | We don't have a specific line item, just the line to NACURH. We had an accountant who gave us a discount and they did not file for their taxes. We no longer have that discount and based on what I know. The ADAF won't actually work with Xero due to responsibility shifts with ACUHO-I and the ADAF should be excited about not having to use Xero.
- CSU | Becca, can you explain what the Total Balances section on lines 163-168 is and what that money is used for and what the purpose of those accounts?
  - IA ADAF | So I will start with our checking. That is a normal checking account--that is the active fluid money we have to spend. That's where revenue goes. For our savings, EMA, that is where we transferred all our funds a few years ago. Our funds used to sit in traditional savings and gained no interest. The EMA is gaining more interest. How we access those is something we're still trying to figure out. We haven't been able to--that's something ADAFs are trying to figure out--and if we had a huge tech purchase or emergency that's where it would come out. Savings traditional is a more fluid version of our savings that doesn't have much in it.
- NAU | How do you feel about the contingency of IACURH's budget compared to other regions?
  - IA ADAF | I actually haven't seen other regional budgets so I will not answer that. I don't want to answer that.



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- CSU | Is the EMA interest put into expected revenue for the next FY or is that just static.
  - IA ADAF | I believe it is. No it is not because to be honest, it wasn't for me when I came in. That was my reference. I think that the interest that we've gotten is around \$125. The significance I'm unsure if that would make or break, but that's something that could be adjusted.
- USU | Another question on the trailblazer award, if it's not currently considered, is there a place where she would like to allocate it to, and is the budget currently change-able?
  - IA ADAF | This budget is technically amendable but we do have blanket areas for merchandise and inventory in general. This would come out of recognition, probably a general recognition spot. Once we know the cost--you don't want to predict--we may reallocate but since we don't know that cost. I don't think I'd feel comfortable adding it but I think that's a good question and something that Ally and I would work on in the coming months.
- **Motion to end Q&A | NMSU**
  - 2nd | NAU
  - Dissent | None
- Discussion | *10 minutes [extendable once by an additional 10 minutes, up to 20 minutes]*
  - Motion to caucus for 10 minutes | CSU
    - Second | UA
    - Dissent | CU-B
    - CSU amends to motion to caucus for 5 minutes
      - 2nd sustained
      - Dissent | None
  - ASU-D | ASU -D believes that the budget proposed is sensible and has room to grow into the possible needs of the region in the coming year.
  - UNLV | UNLV would like to acknowledge and recognize that each category and how the monies are prioritized and divided amongst them has been given a sufficient amount of consideration. With that said, UNLV supports the FY22 budget provided by the IACURH ADAF.
  - CU-B | CU-B would like to thank the ADAF for the time and effort dedicated to analyzing the budget for the FY of 2022. We support the approval of this budget given the extensive reasoning behind each budget change. The ADAF demonstrates a clear understanding and knowledge of the budget so we trust her decisions and appreciate her willingness to break it down for everyone. Thank you.



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- CSU | POI | We weren't able to ask in questioning. Since there isn't a host institution for these conferences anymore, where is that money going?
  - IA ADAF | The add on fees? Is that what you're asking?
    - CSU | Since there really isn't any host institution since they're all over Zoom, what are those delegation and conference fees going to?
    - IA ADAF | So the add-on fees are very different from conference registration fees. The add-on fees go back to the region. In person you might have like a \$200 registration fee and \$20 add on fee and that \$20 goes back to the region. Everything you see in the expenses is where that would go. That is basically how we function in a normal year.
- **Motion to end discussion** | UNLV
  - Rae | I won't accept this motion. This is pretty important and I want to see more discussion.
- NMSU | NMSU appreciates Becca's work with the budget and support her with this because she did extensive research when composing the budget and know what she did and the money appears to be going to good places.
- UNM | We support the budget.
- Mines | We also support the budget. It's conservative but we are in a pandemic and that is the correct course of action. There is leeway such as the Trailblazer Pin, so this budget will work for IACURH.
- USU | USU would like to show support for the budget as well.
- ASU-P | We also show support for the budget as well and we support Becca.
- CSU | Would like to reflect the sentiments from other institutions that have shown support for the budget.
- BSU | Boise State is in support of this budget because of the thorough research and information provided for individual line items. Additionally the ADAF provided previous year financial information to gauge how much our region will spend if conferences resume in person.
- UU | UofU would like to reiterate the support that all other institutions before us have.
- ASU-W | ASU West would like to say that we do support the budget because of the great explanation given by the ADAF and we trust her judgement when putting this together.
- **Motion to end discussion** | ASU-D
  - 2nd | UNLV
  - Dissent | None
- Vote | 21-00-00, the budget passes



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- RLC 2021 Conversation
  - Co-Chair
    - Always a pleasure to see everyone and we hope you enjoyed RBC! There's a lot that goes into this, but it's a unique opportunity for any school to get their foot in the door and do something big for the region.
    - So the way we started off is by asking our RHA for funding to sponsor us. I don't remember how much we asked for but this was for both conferences.
    - For RLC I believe we spent no more than \$1K, website, pins, mailingm, and that was most of the costs. That's not bad for hosting a conference for many people.
    - It's not that bad. My only advice is community with everyone on your team and the RBD. MAke deadline for everything that you're doing.
    - It was pretty easy. A little stressful, but that's a conference. I genuinely don't think we would have been able to be as successful without the RBD, so thank you to the RBD for all the weeklys and prep. Constant communication with the RBD is huge and especially in a virtual environment, there's wiggle room to do stuff you can't normally do. You have so much opportunity and you can do it at such a low cost.
    - Wrap-up report: if you are interested, go look at it
    - We hadn't hosted in over 40 years. If we did it, so can you.
    - Director | We've had schools that can get funding through sponsorships.
  - Questions
    - UNR | Would you mind dropping in your info?
      - Co-Chairs | added information into the chat
    - BSU | How big was your campus conference team?
      - Co-Chairs | We cut it drastically for RBC, only 5 for RBC. Team of 12 for RLC. Had a few advisors and split them up. Had people double up on positions. Don't have to have 12 people for an RLC. 8-10 should get you through.
      - Director | Some traditional chairs (transportation) aren't relevant in virtual conferences.
    - UNLV | Did your conference people mostly consist of RHA and NRHH, or did that include RAs, residents, or ProStaff?
      - Co-Chairs | Had a mix of NRHH, RHA, and RAs. Pro-staff were advisors (all RDs). It was a mix but we sent an email to look for interest so we could pull in people in different areas of housing. Interest letter is in the wrap-up report.





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- ADAF | You're also not alone in finances. You get a lot of support from the RBD in financing, especially ADAF, so you can have a lot of support and are not alone.
- Contact Information
  - ia\_conf@nacurh.org or hit us directly (bmangum9@nmsu.edu or erica17@nmsu.edu)
- Boardroom Wrap-Up & Recognition
  - **Motion to move to groove for five minutes** | ASU-P
    - 2nd | UU
    - Dissent | None
  - Three Year Service Pin Awards
    - Arielle Matthews | ASU-P
    - Ethan Miller | ASU-P
    - Alaina Rowitsch | ASU-T
    - Justice Toby | ASU-W
    - Sydney Hughes-Jackson | ASU-W
    - Gabby Halaby | BSU
    - Bailey Mullett | CSM
    - Carmen Sanchez | CSM
    - James Talbott | CSM
    - Emery Jenkins | CSU
    - Olivia Filialuna | MSU-BZM
    - Ashley Alvarado | NAU
    - Colin Barz | NAU
    - Destenie Kurtz | NAU
    - Rachell Krell | NAU
    - Wesley Smythe | NAU
    - Gabriella Vindiola | UA
    - Tyrus E. Nelson | UA
    - Courney Dobbins | CU-B
    - RJ Walters-Dorchak | CU-B
    - Kayla Snowden | UNR
    - Chris Perkins | UNC
    - Mari Tiscareño | UNC
    - Tyler Compoz | UNC
  - Trailblazer Awards
    - Director | Hayden Cooreman (Mines)
    - ADAF | Isabel Ferguson (UNLV)
    - ADNRRH | Gabby Halaby (BSU)



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- CONCCTD | Demitri Eaquinto-Marston (NAU)
  - COPRRHA | Ethan Miller (ASU-P)
  - COSN | Lily Roth (USU)
  - COMT | Emma Toussanel (CU-B)
  - Regional Advisor | Carly Jones (MSU B)
  - Regional NRHH Advisor | Brooklyn Pustari (UNC)
  - Brandon, RBC Co-Chair | Sarah Granio (NMSU)
  - Erica, RBC Co-Chair | Devin Martinez (NAU)
- 
- **Motion to recess until closing ceremonies** | ASU-D
    - 2nd | USU
    - Dissent | None
  
  - **Motion to adjourn until 2021 Regional Leadership Conference** | BSU
    - 2nd | UNC
    - Dissent | None