

AFFILIATION GUIDE

2021-2022



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What is Affiliation?

What is affiliation?

Affiliation is the process of re-applying for your university to be part of IACURH and NACURH for the upcoming academic year. This mostly pertains to voting, attending conferences, and utilizing IACURH/NACURH resources.

Why should my university affiliate?

NACURH, Inc. is an amazing organization, and we always try to get more schools involved. In order to be fully involved with NACURH, you'll need to be officially affiliated with us. There are many perks of being affiliated with NACURH, like:

- Member pricing at regional and national conferences
- Voting rights and having official representation in the organization
- Networking with fellow institutions, RHA and NRHH Chapters
- Access to roundtables and training resources
- Perusing the NACURH Connection RFI submissions for ideas on enhancing residential life on your campus
- Being able to submit and win award bids for the great work you do
- Access to the benefits of all NACURH corporate sponsorships
- Access to all NACURH newsletters
- Access to NACURH OTM Submissions and recognition

Who is in charge of affiliation?

There are two types of affiliation: RHA and NRHH. As the NCC, you are most likely responsible for RHA affiliation, while your NRHH rep is most likely responsible for NRHH affiliation. However, you will not be completing this process alone! I will be providing resources and support, and you can always turn to your campus advisor(s), RHA President, and/or former NCC if you have any questions that are specific to your institution!

How often do we need to affiliate?

Each year, somebody from RHA (typically the NCC) and somebody from NRHH (typically the NRHH rep) needs to re-affiliate your university.

When is affiliation due?

It is not due until the Regional Leadership Conference (RLC) in November! Please note: if your university hosts a member of the Regional Board of Directors (aka CU - Boulder, CSU, UNM, BSU, UofU, NAU, ASU - Poly), your affiliation is due October 1st.

When is a good time to be affiliated by?

As long as you have your affiliation approved by RLC, you're doing great! However, a good goal to aim for if you want to be super on top of things is affiliating by the beginning of September if possible!

What can I do to prepare for affiliation?

Please make sure to read this guide and ask me if you have any questions! You can also contact your campus advisor about affiliation if you have any questions! I recommend working on affiliation with your advisor and/or other members of your Executive Board.

I already learned about affiliation during my transition period or completed the process as an NCC - is it the same as previous years?

Affiliation actually will be changing this year due to a piece of legislation that was passed at the recent NACURH Annual Conference so it is most likely different from what you were taught or have experienced.

What is different about affiliation this year compared to previous years?

The group in attendance at NACURH 2020 decided to get rid of affiliation reports, which is great for all of you! In the past, affiliation required a report or a previous award bid submission as part of the process, but lucky you, now you don't have to worry about that!

How to Affiliate Your University

- ❑ Fill out the questions about your university
 - ❑ [Affiliation Link](#) (Affiliation Census)
 - ❑ You will need to answer some questions about the demographics of your institution to affiliate with NACURH. You NEED to click Submit before continuing to the payment step or else you'll lose your progress on the questions!
 - ❑ Here is the [template](#) of all questions in the 2021-2022 Affiliation Census. I suggest you make a copy, record your answer in this Google Doc and just paste them into the [Affiliation Census](#) so you have the documentation for this in case something funky happens.
 - ❑ If your institution already has a document for affiliation, that's even better! Check with your advisor, and use that document instead!
- ❑ Complete payment for affiliation
 - ❑ There are 3 membership levels for affiliation, all with varying costs: Full Affiliation (\$130), New Member Affiliation (\$45), and Partial Membership (\$80). Most of your schools will register for Full Affiliation because you are a returning institution. New Member Affiliation is for schools affiliating for the first time and Partial Membership is for international affiliates interested only in NACURH services, not regional ones.
 - ❑ Make sure to talk with your advisor about payment, and have them there with you when you complete the [Affiliation Census](#)!
- ❑ Ensure that your NRHH rep feels prepared to complete NRHH affiliation
 - ❑ Your NRHH rep is required to affiliate their chapter through NACURH as well. There will be a place during RHA affiliation (which you do complete) to add the NRHH rep's name and email, so they can get sent the NRHH affiliation information. Their process looks a bit different than yours but it is very similar in structure.

Affiliation Resources and Support

While this may seem overwhelming at first, I promise you that there are plenty of resources available to you surrounding affiliation! Here are some opportunities for support:

- ❑ Coordinating Officer
 - ❑ Please reach out to me if you have any questions or concerns about affiliation! We can certainly talk through the questions in our 1:1
 - ❑ Feel free to email me at ia_ncctraining@nacurh.org, message me in Slack, or text/call me at (208) 319-4261!
- ❑ 2021-2022 NCC Affiliation Guide
 - ❑ I encourage you to refer back to this guide if you need any help with affiliation! This does not have to be a one-and-done document.
 - ❑ If you would like to see anything specific included in this guide, please let me know and I will do my best to add it!
- ❑ Affiliation Chat
 - ❑ A chat related to Affiliation will be hosted in early September! Please come and ask any questions or share any tips you have to fellow NCCs!
- ❑ Advisor(s)
 - ❑ Your campus advisor(s) are also here to help you throughout this process! They will likely be the most important person to help you answer the demographic questions in the application.
- ❑ RHA President/NRHH Representative
 - ❑ The RHA President and NRHH Representative at your institution are also great resources if you have any questions, especially if they have previously completed the affiliation process themselves. You will most likely be working with the NRHH Representative as they

complete affiliation for NRHH, so this will be an awesome opportunity to get to know them better.

❑ Fellow NCCs

- ❑ You have access to one of the coolest and most convenient resources I can think of: with one message, you can ask a question to NCCs all over the region who are experiencing the same things as you. I cannot hype up our Slack group chat enough. If you have any questions about affiliation (or any topic at all), please feel free to ask it there! The odds are pretty good that other people have the same question as you.
- ❑ Make sure you are a member of the NCC Slack group chat! If you have not been added yet, you can join by clicking [here](#)! Make sure to private message me once you're on Slack so I can add you to our NCC-specific chat :)

❑ Former NCC

- ❑ If you feel comfortable reaching out to the former NCC at your institution (or any former NCC that you may know), they may have some helpful insights about this process, especially because they most likely completed it at some point. However, I know that depending on the relationship you have and how accessible this person is (for example, they may have graduated), this may not be an option for everyone, which is totally okay! There are plenty of other resources available to you.

❑ [NACURH 2021-2022 Affiliation Guide](#)

- ❑ This is the Affiliation Guide from NACURH. It is not long at all, and you can refer to this if you need a quick overview of different membership types!